

VANDALISM/BURGLARY

If you see evidence of vandalism or burglary, immediately notify the Executive Director. Do not touch anything at the site. No matter how minor the incident, the police should be notified.

Make an accurate inventory of any stolen or missing articles.

If there is physical damage (defacing, spray painting, etc.) take photographs. Please use your mobile phone camera and email to the Executive Director. Once police have viewed the damage, the synagogue will have the damage repaired.

Tell the police about anything out of the ordinary regarding conditions of the premises, no matter how insignificant.